

Minutes of East Tuddenham Parish Council meeting

Tuesday 2 April, 7.30pm

East Tuddenham Village Hall

Councillors Present:

Cllrs

K Horton (Chair)
A Leaney

T Bland
C Rose

L Barrett

Also present:

Rory Skepelhorn
(Clerk)

5 members of the
public

1. To receive apologies for absence

There were no apologies of absence received

2. To receive declarations of interest in agenda items and consider any dispensation requests

There were no declarations of interest in any agenda item

3. To approve the minutes of the Parish Council Meetings held on 5 March 2024

The council **AGREED** the minutes and the chair signed them as a true and accurate record.

4. To report progress on items, from the last meeting, not on the agenda (information only)

SERCO have requested a picture of the proposed location for a dog bin to be located. The council need to know if they will be able to reach the location in the van to dispose of waste. A photo is to be sent to the clerk to pass onto SERCO.

5. Open forum for public participation: an opportunity to hear from members of the public and the District/County Councillors

A member of the public gave feedback of the quality of the bus service especially route 4 and 4a. The clerk will pass this feedback on to the bus service. Cllr Leaney suggested it would be a good idea to post a link to a timetable tracker on Facebook.

6. To receive an update from the Village Hall and Website page updates

The rubbish that was collected by the council litter pick has still not been collected. The council was of the understanding that it would be collected as it was on a previous litter pick. The clerk will contact SERCO to see if the litter situated by the village hall bins could be collected. The clerk gave an update of the skeletal structure that has been built for the village hall web page, content just needs to be provided by the village hall before final mock-ups can be made and the page can go live. The date of the parish council AGM was clarified as the 7th May and this will be passed onto the village hall who will use the same venue on the conclusion of the council meeting.

7. To discuss next steps for the bus shelter project

The clerk spoke to National Highways about the social value fund and what was the criteria needed to apply for funding. The clerk will send round a collaborative work document for councillors to draft appropriate responses to each criteria.

8. To discuss content generation for the Parish Pump

The clerk raised the agenda item to be a standing bi-monthly item to discuss items to be generated for the next edition of the Parish Pump. Cllr Bland stated that the deadline for the next edition is the 18th May. The clerk will write an update on the litter pick and the bus shelter project

9. To receive feedback from the litter pick event

This item was discussed in more depth in the village hall update due to the bags still located at the bins. However, the event was successful in collecting multiple bags of rubbish and the council would like to thank all that volunteered their time to tidy the parish.

10. To plan items for the May annual meeting agenda

Cllr Horton has been forwarded proposed plans for the old milk parlour and it is suggested that the applicants will attend the next meeting to discuss their plans with the council. Cllr Horton will write an annual report to bring to the next meeting. The AGM will now start at 7pm to allow sufficient time for the Village Hall to host their meeting afterwards.

11. To discuss options for an internal audit

The clerk has discussed options with the former clerk who recommended good options of who should be contacted. They have been contacted and will see who can offer the best price and service that the council are looking for.

12.Planning applications

12.1 To receive an update on any application decisions made by Breckland District Council since the last meeting

None

12.2 To consider any new planning applications

None

13.Finance

13.1 To note bank reconciliation

The council noted the bank reconciliation which was available to councillors ahead of the meeting and published on the website.

13.2 To note actual v budget to 28 March 2024

The report was available to councillors ahead of the meeting and published on the website.

13.3 To approve the payment list

The council **APPROVED** the payment list as detailed at the bottom of these minutes.

Item 13.3 Payment list

East
Tuddenham
Parish Council
Payment list for
approval on 2
April 2024

Payee	Description	Total amount	VAT	Budget	Comments
Total, excl. clerk		-	-		
Clerk expenses					
Total Clerk expenses		-	-		
Clerk salary					
Rory Skepelhorn	Salary - April	231.20		Y	
HMRC	Tax	57.80		Y	
Total clerk salary		289.00	-		
TOTAL PAYMENTS		289.00	-		