

**Minutes of East Tuddenham Parish Council meeting
Tuesday 2nd September 2025, 7.30pm
East Tuddenham Village Hall**

Councillors Present: Kathryn Horton (Chair), David Cator, Lynsay Barrett and Alexandra Leaney

Also present: (Clerk) and 5 members of the public. Also present was Cllr. Bill Borrett, County Councillor.

Kathryn Horton opened the meeting at 7.32pm

25/56 To receive apologies for absence.

An apology was received from Cllr. Rose. Proposed by Cllr. Barrett and seconded Cllr. Cator. All in agreement.

25/57 To receive declarations of interest in agenda items and consider any dispensation requests.

No declarations received.

25/58 To approve the minutes of the Parish Council meeting held on 2nd July 2025.

Cllr. Barrett proposed to accept the minutes and was seconded by Cllr. Cator. All in agreement.

25/59 To report progress on items from the last meeting, not on the agenda (information only).

The Clerk reported that the invoice for rental of the village hall for this year had been received, but last year's is still awaited. Cllr. Barrett said she would look into this.

25/60 Open forum for public participation: an opportunity to hear from members of the public and the District/County Councillors.

Mr Stephen Clarke addressed the meeting and explained the Environmental Bank, which has taken a thirty year lease on part of his farm to produce an area that is managed to encourage the return of wildlife to a natural habitat. Nutrient removal will take place over the next two years to encourage wild flower growth. Some grazing will take place. Additional features will be introduced such as ponds and wooded areas that may require planning permission. A start will be made after harvest next year and it will take 4-6 years to establish.

Cllr. Bill Borrett provided an update on Local Government reorganization. He stated that three different bids are being considered, one, two or three unitary councils for Norfolk – with Breckland favouring the three council model. Submissions must be in by 27th September. Opinions will then be sought and a decision made. A Mayoral election for Norfolk/Suffolk will take place next May. This new Mayor will be responsible for areas including Strategic Planning, Taxis and Highways Planning. If some responsibilities might wish to be taken over by Parish Council, then this might be possible if value for money.

Cllr. Barrett reported that at the most recent Village Hall meeting, a request for more volunteers to get involved was made.

25/61 To note the communication received from a resident of Rotten Row.

A discussion took place and it was agreed that the matter should be reported to Norfolk Highways and there was no role for the Parish Council. The Clerk was asked to emphasize to correspondents via email that CC'ing Councillors was not the way to seek a response – any messages should be directed to the Clerk.

25/62 Financial reports

25/62.1 To note the bank reconciliation to the 31st July 2025.

This was noted.

25/62.2 To note the income and expenditure against the budget to 31st July 2025.

This was noted.

25/63 To consider a grant request from All Saints East Tuddenham to go towards grounds maintenance at the church.

Resolved. The Parish Council approved a grant of £450.00. Proposed by Cllr. Horton and seconded by Cllr. Cator. All in agreement.

25/64 To approve the insurance renewal for the year with Zurich Insurance – the Council is asked to consider a one-year deal at £508.73 or to consider a three-year deal at £481.64.

Resolved. The Parish Council approves of the three-year deal at a cost of £481.64. Proposed by Cllr. Horton and seconded by Cllr. Barrett. All in agreement.

25/65 To receive an update from the Clerk on the bus shelter project and to consider approving orders for both the bus shelter and the installation of the concrete base pad.

Resolved. The Parish Council approves of both the order for the concrete pad and the bus shelter. Proposed by Cllr. Cator and seconded by Cllr. Leaney. All in agreement.

25/66 To consider approving an order for a dog waste bin to be placed at the Village Hall walkway through to Tilney Road.

Cllr.Barrett confirmed she would seek approval from the Village Hall for the placing of the dog bin.

Resolved. Subject to approval being granted, the order for the dog bin as described, is approved. Proposed by Cllr. Horton and seconded by Cllr. Leaney. All in agreement.

25/67 To approve a request from the Clerk for website training at a cost of £95.00.

Resolved. The training request is approved. Proposed by Cllr. Horton and seconded by Cllr. Cator. All in agreement.

25/68 The Parish Partnership Scheme for 2026/7 is open for bids, with a deadline for applications being 1st December. The Parish Council is asked to consider if they wish to identify a project within the village that can be considered.

The Clerk agreed to complete an application for funding and to include both a SID sign for the Village as well as Village Gateway signs. Once completed, the application will be brought back to the Council for approval prior to submission.

25/69 Planning applications

25/69.1 To receive an update on any application decisions made by Breckland District Council since the last meeting

25/69.2 To consider any new planning applications (see below)

There were no applications for consideration.

25/70 Finance

25/701.1 To approve the payment list

This was approved.

25/71 To receive an update on the Rotten Row grit bin.

Cllr. Leaney agreed to join the Clerk for a visit to Rotton Row to consider suitable locations for grit bins to be placed.

25/72 To receive items for the next agenda

Update on the Parish Partnership Scheme

Update on the Bus Shelter Project

Update on Grit Bins for Rotton Row.

Payments list for approval –

<u>Payee</u>	<u>Description</u>	<u>Total</u>	<u>Net</u>
Clerk	August salary	£216.74	£216.75
HMRC	August income tax	£144.00	£144.00
Zurich Insurance	Annual Premium	£481.64	£481.64