

Minutes of East Tuddenham Parish Council meeting Tuesday 5 November 2024, 7.30pm East Tuddenham Village Hall

Councillors Present: Kathryn Horton (Chair), Tom Bland, Chris Rose, Lynsay Barrett and Jackie Painting

Also present: Lorraine Trueman (Clerk) and 6 members of the public

7.32pm Kathryn Horton opened the meeting

1. To receive apologies for absence

Apologies were received from Alexandra Leaney and David Cator.

2. To agree the appointment and terms of Locum Clerk – Lorraine Trueman.

The council **AGREED** to appoint Lorraine Trueman as locum clerk for 4 to 7 hours per week at SCP21. The clerk to submit monthly timesheets for approval.

3. To receive declarations of interest in agenda items and consider any dispensation requests

None

4. To approve the minutes of the Parish Council Meetings held on 1 October 2024

The council **AGREED** the minutes and the chair signed them as a true and accurate record.

5. To report progress on items, from the last meeting, not on the agenda (information only)

The clerk advised there were issues with the annual accounts, minutes, payroll, co-option process and website which were not on the agenda but would be raised next month.

6. Speed Watch Group

A member of the public spoke about the group and the positive impact they were having on the reduction of speeding vehicles. To operate they need a minimum of 3 volunteers present and are looking for anyone interested in joining them. The council gave thanks to the group.

7. Bicycle abandoned by Pump

The council and public discussed the bicycle which had been left by the Pump.

8. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors

A member of the public raised concern about the condition of the roads. The council explained that this was the responsibility of Highways. **ACTION:** clerk to send councillors a link to the Highways “report a problem”, councillors to take photos and report to Highways.

The Christmas Tree switch on will be 7 December, 6pm by the Pump.

9. To discuss update on appointment of new Clerk

ACTION: the clerk and Jackie Painting to draft a job description and advertisement.

10. To receive an update on the village hall

Lyndsay Barrett gave an update.

11. Footpath maintenance – Cllr A Leaney to lead discussion

The council **AGREED** to defer this item.

12. To receive an update on the bus shelter project. Discuss application for Parish Partnership Scheme.

The council **AGREED** the priority was the bus shelter in front of the village hall and that the preferred bus shelter was a 3 bay Heritage from Glasdon. **ACTION:** Jackie Painting to find quotes. the clerk to contact Highways and any other possible funding sources. Note the deadline for the Parish Partnership Scheme is 8 December

13. Planning applications

There were no applications for consideration.

14. Finance

14.1. Sign off payment for Insurance

The council **AGREED** the payment of £499.81 to Zurich for their annual insurance, £525 was budgeted.

14.2. Discuss 2025/2026 Budget

The council discussed 25/26 budget requirements and would like to consider a bus shelter, village gates and a fixed speed sign.

15. Next meeting agenda points

An update on the SAM2 sign that is being repaired, village hall play area, bus shelter, road repairs/highways, planning matters

Meeting closed 8.25pm