

Minutes of East Tuddenham Parish Council meeting

Tuesday 5 March, 7.30pm

East Tuddenham Village Hall

Councillors Present:

Cllrs

K Horton (Chair)
J Howells

T Bland
C Rose

Also present:

Rory Skepelhorn
(Clerk)

5 members of the
public

1. To receive apologies for absence

Apologies for absence were received from Cllr Barrett and Leaney

2. To receive declarations of interest in agenda items and consider any dispensation requests

Cllr Bland declared an interest in Item 8 on the agenda

3. To approve the minutes of the Parish Council Meetings held on 6 February 2024

The council **AGREED** the minutes and the chair signed them as a true and accurate record.

4. To report progress on items, from the last meeting, not on the agenda (information only)

A number of items from the previous meeting was raised under this item. The gift offered by the village hall committee will be clarified by the clerk and any required use of the money will be specified in writing before accepting a cheque. The clerk will contact SERCO and find out if they are willing to empty dog bins at the village hall. Cllr Bland will extend an invite to the Honingham community to get involved in the community speedwatch project.

5. Open forum for public participation: an opportunity to hear from members of the public and the District/County Councillors

There were no items raised by members of the public.

6. To receive an update from the Village Hall (Cllr Barrett)

Cllr Barrett was not in attendance to deliver the update, but a representative was available as a member of the public and the date of the annual meeting for the parish council was requested so the village hall committee could use the space on the same night

7. To discuss grant funding for the bus shelter

The clerk presented guidance from Norfolk County Council on how to apply for grant funding for bus shelters. Members of the public suggested contacting Bill Borritt around funding opportunities and Galliford Try to see if they would be interested in conducting social value work

8. To discuss funding for the parish pump

Cllr Bland left the room for this item of the agenda

The council agreed to fund £250 towards the yearly running costs of the Parish Pump.

9. To discuss appointing an internal auditor

The council suggested contacting the former clerk and asking if there was anyone that she would recommend to contact to obtain a quote.

10.Planning applications

10.1 To receive an update on any application decisions made by Breckland District Council since the last meeting

None

10.2 To consider any new planning applications

None

11.Finance

11.1 To note bank reconciliation

The council noted the bank reconciliation which was available to councillors ahead of the meeting and published on the website.

11.2 To note actual v budget to 31 January 2024

The report was available to councillors ahead of the meeting and published on the website.

11.3 To approve the payment list

The council **APPROVED** the payment list as detailed at the bottom of these minutes.

12.To receive items for the next agenda

Cllr Howells announced that he has handed in his resignation effective immediately. The councillors discussed inviting the departing vicar to the annual meeting and a report as to the result of the litter pick on March 23

Item 11.3 Payment list

East
Tuddenham
Parish Council
Payment list for
approval on 5
March 2024

Payee	Description	Total amount	VAT	Budget	Comments
Total, excl. clerk		-	-		
 Clerk expenses					
Total Clerk expenses		-	-		
 Clerk salary					
Rory Skepelhorn	Salary - Jan	231.20		Y	
HMRC	Tax	57.80		Y	
Total clerk salary		289.00	-		
TOTAL PAYMENTS		289.00	-		